

LAKE COUNTRY SCHOOL DISTRICT 2023-2024



BOARD OF EDUCATION
LAKE COUNTRY SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION MEETING MINUTES JUNE 17, 2024

Public Notice is hereby given to the public and news media pursuant to Chapter 19, Subchapter IV, Wisconsin Statutes that a regular BOARD OF EDUCATION MEETING will be held on Monday, June 17, 2024, at 5:45 p.m. in the Library at Lake Country School, 1800 Vettelson Road, Hartland, WI 53029, located in the City of Delafield, Waukesha County.

A. CALL TO ORDER - The meeting was called to order by Peter Maurer at 5:45 P.M.

1. Pledge of Allegiance
2. Roll Call: Jhawn Newman, Monique Henry, Peter Maurer, Matt Sherman, *Chad Schraufnagel (Administrator), Melissa Schoeder (Director of Business Services), Nicole Brown (District Secretary), Approximately 3 staff/community members*
Absent: Steve Maurer
3. Notice of Meeting: Duly Noted
4. Adoption of Agenda (Newman/S Maurer) 4-0

B. CITIZEN COMMENTS

Samantha Goetz spoke to the board about reconsidering the approval to reduce special education aide hours to below-benefit status.

C. ADMINISTRATIVE REPORTS

1. Staff and Student Updates/Presentations - Chad Schraufnagel remarked on Field Day, Graduation, and the Talent Show
2. Administrator's Report/Memo - Chad Schraufnagel referred to his board update email.

D. COMMITTEE REPORTS

1. Curriculum & Instruction (Stephen) - No Meeting
2. Policy (Peter) - No Meeting
3. Building and Grounds (Jhawn) - No Meeting. Upcoming phone call with SitelogIQ on June 25.
4. Finance (Matt) - No Meeting

E. CONSENT AGENDA

The purpose of the Consent Agenda is to provide a mechanism where the Board can dispose of routine matters that must by law come before this body. Items are presented to the Board in written form in the Board's packet of supplemental materials.

1. Approval of Minutes - Regular Board Meeting May 20, 2024
2. Approval of Minutes - Finance and Building and Grounds Committee Meeting May 14, 2024
3. Approval of May 2024 Vouchers and Credit Card Statements

Peter Maurer asked if any board members would like any items removed from the consent agenda. There were none. Motion to approve (S Maurer/Newman) 4-0.



F. DISCUSSION ITEMS

None

G. NEW BUSINESS

1. Resolution 1131 authorizing the approval of maintenance contracts. **See Resolution 4-0**
2. Resolution 1132 authorizing the approval of maintenance proposals. **See Resolution 4-0**
3. Resolution 1133 authorizing the approval of property insurance premiums. **See Resolution 4-0**
4. Resolution 1134 authorizing the approval to participate in the Wisconsin Investment Series Cooperative intergovernmental agreement. **See Resolution 4-0**
5. Resolution 1135 authorizing awarding the sale of \$9,500,000 general obligation promissory notes, series 2024; providing the form of the notes; and levying a tax in connection therewith. **See Resolution 4-0**
6. Resolution 1136 authorizing the approval of copy machine lease. **See Resolution 4-0**
7. Resolution 1137 authorizing the approval of district's chromebook purchases. **See Resolution 4-0**
8. Resolution 1138 authorizing the approval of personnel hires, reductions, resignations, retirements, and leave of absence. **See Resolution 4-0**
9. Resolution 1139 authorizing the approval of contract with Neola. **See Resolution 3-1 (Henry)**

H. . CONTEMPLATED CLOSED SESSION

1. Roll call vote to convene in closed session at 6:35 P.M. (P Maurer, Newman, Sherman, Henry)
2. Closed Sessions Meeting Minutes April 8, 2024 (see closed session minutes)
3. Closed Session Meeting Minutes April 15, 2024 (see closed session minutes)
4. Closed Session Meeting Minutes May 6, 2024 (see closed session minutes)
5. The board will convene into closed session per WI State Statute 19.85(1) (c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The board may reconvene into open session and act on action items from closed session, if deemed necessary and appropriate, and continue with additional agenda items.
 - a. Fair Labor Standards Act for hourly employees/Staffing for front office (see closed session minutes)
 - b. Administrator evaluation (see closed session minutes)

I. OPEN SESSION AT 7:13 P.M. (Newman/Sherman) 4-0

J. ACTION IF ANY FROM CLOSED SESSION - NONE

K. MOTION TO ADJOURN AT 7:14 P.M. (Newman/Maurer) 4-0

Respectfully submitted, Nicole Brown, District Secretary

Reviewed by Peter Maurer, President 07-10-2024



Resolution authorizing the approval of maintenance contracts.

School Board Resolution #1131

BE IT RESOLVED that the Board of Education of the Lake Country School District does hereby approve the following maintenance contracts for the 2024-2025 school year presented to the Board in written form in the Board's packet of supplemental materials and labeled Attachment A.

1. Grounds Keeper Inc. 2024 Landscape Maintenance Contract
2. Grounds Keeper Inc. 2024-2025 Snow Removal Contract

Date: June 17, 2024

Motion by: Jhawn Newman

Seconded by: Peter Maurer

Action: 4-0

Resolution authorizing the approval of maintenance proposals.

School Board Resolution #1132

BE IT RESOLVED that the Board of Education of the Lake Country School District does hereby approve the maintenance proposal from JM Brennan, Inc. dated May 22, 2024, in the amount of \$4,966 to repair the leaking chilled water valve serving AHU5 presented to the Board in written form in the Board's packet of supplemental materials and labeled Attachment B.

Date: June 17, 2024

Motion by: Jhawn Newman

Seconded by: Matt Sherman

Action: 4-0



Resolution authorizing the approval of property insurance premiums.

School Board Resolution #1133

BE IT RESOLVED that the Board of Education of the Lake Country School District does hereby approve the renewal for property insurance premiums with total increase of \$4,562/year, presented to the Board in written form in the Board's packet of supplemental materials and labeled Attachment C.

Date: June 17, 2024

Motion by: Jhawn Newman

Seconded by: Peter Maurer

Action: 4-0

**Resolution authorizing the approval to participate in the
Wisconsin Investment Series Cooperative intergovernmental agreement.**

School Board Resolution #1134

BE IT RESOLVED that the Board of Education of the Lake Country School District does hereby authorize the entry into an intergovernmental cooperation agreement relating to the "Wisconsin Investment Series Cooperative" and authorizing participation in the the investment programs of the fund presented to the Board in written form in the Board's packet of supplemental materials and labeled Attachment D.

Date: June 17, 2024

Motion by: Jhawn Newman

Seconded by: Matt Sherman

Action: 4-0



Resolution authorizing the approval of issuance of bond.

School Board Resolution #1135

BE IT RESOLVED that the Board of Education of the Lake Country School District does hereby approve awarding the sale of \$9,500,000 general obligation promissory notes, series 2024; providing the form of the notes; and levying a tax in connection therewith presented to the Board.

Date: June 17, 2024

Motion by: Matt Sherman

Seconded by: Peter Maurer

Action: 4-0

Resolution authorizing the approval copy machine lease.

School Board Resolution #1136

BE IT RESOLVED that the Board of Education of the Lake Country School District does hereby authorize the copy machine lease from James Imaging Systems dated 5/30/2024 for \$1,892.66/month for 63 months presented to the Board in written form in the Board's packet of supplemental materials and labeled Attachment E.

Date: June 17, 2024

Motion by: Jhawn Newman

Seconded by: Matt Sherman

Action: 4-0

Resolution authorizing the approval of district chromebook purchases.

School Board Resolution #1137

BE IT RESOLVED that the Board of Education of the Lake Country School District does hereby approve the quote from CDW-G dated 5/22/2024 to purchase chromebooks for the 2024-2025 school year as presented to the Board in written form in the Board's packet of supplemental materials and labeled Attachment F.

Date: June 17, 2024

Motion by: Jhawn Newman

Seconded by: Matt Sherman

Action: 4-0



Resolution authorizing the approval of personnel hires, reductions, resignations, retirements, and leave of absence.

School Board Resolution #1138

BE IT RESOLVED that the Board of Education of the Lake Country School District does hereby approve the recommended certified and support staff new hires, FTE reductions, resignations, retirements, and leave of absence as presented in written form in the Board's packet of supplemental materials labeled Attachment G.

Date: June 17, 2024

Motion by: Matt Sherman

Seconded by: Peter Maurer

Action: 4-0

Resolution authorizing the approval of contract with Neola.

School Board Resolution #1139

BE IT RESOLVED that the Board of Education of the Lake Country School District does hereby approve the contract with Neola dated June 4, 2024, for the purpose of policy development in the amount of \$17,120 to be paid in 2 installments of \$8,560 in year 1 and \$8,560 in year 2.

Date: June 17, 2024

Motion by: Jhawn Newman

Seconded by: Matt Sherman

Action: 3-1 (Henry Nay)